

ALLEN PARISH WATER DISTRICT NO 1

BOARD MEETING MINUTES NOVEMBER 2025

The meeting was called to order at approximately 6:00 p.m., November 10, 2025

Members present: John Strother II, Bill Randolph, Caleb Hussong, Randy Welch, and Bruce Wheat

1. The minutes from the last meeting, held on October 13, 2025, were given. With no opposition, Caleb Hussong motioned to accept the minutes, seconded by Bill Randolph.
2. There were no objections to the October 2025 financial report. As of that month, the year-to-date balance is \$58,737.93, which accounts for all deposits, expenses, and the \$25,000 grant from the Capital Improvement Fund presented this year. Bill Randolph moved to approve the report, and Randy Welch seconded the motion.
3. The adjustment report for October 2025, reflecting a total amount of \$0.30, was unanimously approved following a motion by Caleb Hussong and a second by Bill Randolph.

Old Business:

- The board approved a \$0.70 per mile reimbursement for office clerk Amanda Hussong's business errands, effective June 2025. The reimbursement aims to fairly compensate Amanda Hussong for using her personal vehicle during work-related tasks.

New Business:

- The board approved water operator Robert Staehle's request for a special meeting to review the new generator proposal. The public will be notified when a date is set.
- The office will close in November for Veterans Day and from Wednesday to Friday for Thanksgiving; this was unanimously approved. Caleb Hussong made the motion, seconded by Bruce Wheat.

Announcements: Applications for LGAP and CWEF funds are now being accepted, and all submissions must be received by December 31st, 2025. The board members considered various possibilities and agreed that the ground well should be cleaned and may need to be painted after an inspection; they decided to submit a funding application for this project.

Adjourn: Caleb Hussong made a motion to adjourn, and Bill Randolph seconded.

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