

ALLEN PARISH WATER DISTRICT NO 1 BOARD MEETING MINUTES MARCH 2026

The meeting was called to order at approximately 6:00 p.m., March 9, 2026

Members present: John Strother II, Bill Randolph, Caleb Hussong, Randy Welch, Bruce Wheat

1. The minutes from the last meeting, held on February 23, 2026, were given. With no opposition, Randy Welch motioned to accept the minutes, seconded by Bruce Wheat.
2. There were no objections to the February 2026 financial report. Caleb Hussong moved to approve the report, and Bill Randolph seconded the motion.
3. Motion to approve the monthly adjustments for the period of February 2026, as detailed in the Accounts Receivable Report. Motion by Bruce Wheat; seconded by Caleb Hussong. Motion to authorize an adjustment to Howard Rush's account (198) due to a meter misread. Motion by Bruce Wheat; seconded by Caleb Hussong.
4. Jerry Willis gave his monthly report and noted two leaks to be repaired at 3512 Hwy 1153 and 209 Highland Oak Drive.

Old Business:

- No Old Business.

New Business

- DXP Enterprises, Inc. – Motion to approve invoice #55683461 for \$2,798.51 for the purchase of a replacement pressure transmitter for the water well. Motion by Caleb Hussong; seconded by Bill Randolph with no opposition.
- Insurance Renewal Proposal – Motion to approve the quotation from Amynta, provided by Louisiana Insurance, LLC, for the annual premium of \$26,118.00, along with an agency fee of \$250.00. Motion by Bruce Wheat; seconded by Caleb Hussong with no opposition.
- Robert Staehle's Monthly Salary – Review of Robert Staehle's monthly salary and water operator duties. Item to be revisited at the next meeting with the employee present.

Announcements: Brand Middleton, Office Assistant, submitted a request for a salary increase. The Board agreed to revisit the request at the next meeting.

Adjourn: Caleb Hussong made a motion to adjourn, and Bill Randolph seconded.

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